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**Job Title:** Procurement intern

**Job Number:** 19970

**Country:** South Africa

**Location:** Heidelberg

**Function:** Operations

**Level:** Internship

**Appointment Type:** Fixed Term

Are you a Bachelor's student or recent graduate?

We currently have a great opportunity for an internship as part of our Procurement team based at our factory in Heidelberg, Gauteng.

Are you highly numerate and proactive with a commercial mindset? Then you are the intern we are looking for! The duration of the internship is 4 months.

#### **As a Procurement intern you will:**

Have a great balance between operational tasks and project management work.

Will play a key role in supporting the Procurement Transformation for Growth agenda across the entire business.

You work will involve but is not limited to:

- Prepare high quality reports on our Procurement metrics using Excel and PowerPoint
- Work with large data set (e.g. blocked invoices, getting quotes, complex cost comparisons)
- Supplier Management
- Work collaboratively with departments to drive the Procurement agenda
- Project management work around our products

#### **Essential requirements:**

- Bachelor's Degree, or final year, in Management, Economics, Finance, Supply Chain, Business or any other relevant area
- Proficiency in MS Excel and Power Point
- Accurate and analytical
- Strategic thinker
- Willingness and ability to learn fast
- Multi-tasking ability

*British American Tobacco is one of the world's leading multinational companies, with brands sold in over 200 markets, made in 44 factories in 42 countries.*

*We are proud that we are consistently among the top 5 companies on the London Stock Exchange.*

*Our portfolio includes our world-famous Global Drive Brands – Dunhill, Kent, Lucky Strike, Pall Mall and Rothmans – along with many other leading international brands, such as Vogue, Peter Stuyvesant and State Express 555.*

*Alongside our traditional tobacco business, we are also developing products that offer consumers potentially less risky alternatives to regular cigarettes. Our Next Generation Products are already leading the way in the Industry of vapour and tobacco heating devices. We continue to develop a solid portfolio of consumer solutions which already include well known global brands like Vype, glo and Voke.*

**Contractual Legal Entity:** BAT SA (Pty) Ltd (ZA11)