

Send me alerts every days

Share this Job  

Internship: Sustainability

Date: 06-Aug-2019

Location: WC, South Africa

Company: Distell Limited

Distell offers an exciting opportunity to a suitable candidate in our Corporate & Regulatory Affairs Department. This position will be based at Distell Libertas Parva, Stellenbosch. The successful candidate will report to the Group Manager: Sustainability.

Purpose of the Position:

The intention is to give practical work experience to students who are in their final year of study and require in-service work exposure in order to obtain their qualification and/or those recently graduated but unemployed and require exposure in a work environment. Successful interns will be expected to enter into a 12 month contract commencing **1 February 2020 and terminating 31 January 2021**. Our Sustainability Internship provides you with the opportunity to expand upon your academic foundation - specifically your technical skills, your knowledge of industry and will provide exposure to a stimulating corporate environment.

Key Performance Areas would include, but are not limited to:

- Assist in the implementation of the SD strategy in line with selected SD initiatives within the main focus areas
- Support the development of comparable KPIs & dashboard reporting on SD management so as to benchmark, track, influence and report on progress by country & BU.
- Support the SD strategy and proactively participate in relevant industry 'think tanks' on SD management. (e.g. regional and key local entrepreneurship, job creation, recycling forums)
- Engage so as to ensure that the Distell SD management is seen as a public good, not a public service, with clear tangible benefits to both internal and external stakeholders
- Creating Win-Wins for communities and Businesses re. benefits of efficient SD management
- Support harmonization of interests and goals amongst all relevant stakeholders. (E.g. fair effort vs. reward matrix) even when conflict goals arise.
- Support the business so as to proactively participate and influence from inception rather than when it is a fait accompli, with the relevant stakeholders on cross functional projects re. SD campaigns
- Help the department so as to ensure nexus point on best practice sharing for the region
- Help the department so as to create partnerships with industry, government and NGOs to increase Distell's SD campaign
- Help Distell on the aspiration to and deliver as, a leading position amongst peers and relevant FMCGs on SD management. (vs. Unilever, Nestle, Coca Cola, etc)
- Evaluate SD applications and provide feedback on the outcome of the evaluation to the team; exploration ale behind successful applications for final decision making by the departmental manager
- Play an active role in the evaluation process of the impact and social return on investment (SROI) of selected SD initiatives
- Visit projects, liaise with beneficiaries and stay abreast of the progress of selected SD initiatives as well as report back on the progress
- Compile and write monthly reports
- Compile PowerPoint presentations
- Compile & manage the budget as well as administrative tasks for selected SD initiatives
- Administer product donations
- Coordinate and collate SD project information for the annual sustainability report
- Maintain and build external stakeholder relations to ensure SD initiatives in your area of responsibility are well executed
- Maintain records of all correspondence between Distell and SD beneficiaries in your area of responsibility
- General SD administration / office management for the department

The successful candidate must have the following qualification, skills and experience:

- Relevant tertiary degree or at least in final year of obtaining tertiary qualification in Sustainability, Engineering and other related fields
- Excellent academic record
- A passion for and an understanding of the Sustainability strategy and involvement in economic development
- Excellent writing and verbal communication skills
- Good computer literacy in MS Office, incl. Excel, Word and PowerPoint
- Strong problem-solving, analytical and project co-ordinating skills
- Ability to work independently, under pressure and take initiative
- Good interpersonal skills and the ability to relate to people at various levels
- Demonstrate the ability to be a team player
- Be a high performer with a passion to achieve positive business results
- Be a confident self-starter and self-motivated
- Must have organisational skills, the ability to prioritise, multi-task and work to meet deadlines
- Driver's license and own transport is essential

Prospective interns must submit the following:

- Covering letter/ Letter of motivation
- A Curriculum Vitae
- Certified academic record
- Certified copy of Grade 12 certificate
- Certified copy of identity document

Applications process:

If you are interested and meet all requirements, please register and apply via the Distell Career Portal by logging onto <https://careers.distell.co.za/>

Reference number: **15943**

Closing Date: **31 August 2019**