



### Credits and Collections Specialist (Graduate Programme)

Apply

Johannesburg Full time

Posted 8 Days Ago

485197

Job Title  
Credits and Collections Specialist (Graduate Programme)

Job Description  
Don't just learn to work – work to learn, surprise yourself with Philips!  
We have been successfully running the Graduate programme in South Africa for the last six years and next year again we are expecting to bring onboard talented fresh graduates who will during the 12 months of internship not just learn to work but work to learn! Therefore, please apply now if you meet the below requirements

Role: Credits & Collections Specialist (graduate programme)  
Location: Johannesburg, South Africa  
Start date: 01 March 2023  
Duration: 12 months

In this role, you have the opportunity to make life better  
Looking at the challenges the world is facing today Philips' purpose has never been more relevant. So whatever your role, if you share our passion for helping others, you'll be working towards creating a better and fairer future for all.

#### You are responsible for

- Collecting government accounts in South Africa
- Completing assignments using established guidelines, procedures and policies
- Ensuring directives are followed and exceptional actions taken as a result to
- Loading invoices to customer portal
- Following up with government hospitals
- Providing detailed recon to customers
- Sending out statements and Invoices
- Following up with customers for outstanding payments
- Driving resolution of disputes with other business functions
- Allocating customer payments

#### To succeed in this role, you'll need a customer-first attitude and the following

- Finance background or any degree equivalent
- Computer Literacy knowledge such as and not limited to MS Excel and end user programming
- Excellent Interpersonal skills
- Good communication skills
- Ability to work in a team

#### In return, we offer you

An inspiring 12 months experience in an international company with our fearless and high-performing team. Our goal is for you to get better every day and we do that by helping you become the best version of yourself. It's your unique journey. By having you in this team we will ensure continues improvement approach on 'best in class' service quality to our consumers on daily basis.

#### How we work at Philips

Our newly-adopted hybrid work concept fuses flexibility with collaboration to deliver great outcomes for our people and our customers. We are embracing an approach wherein we spend more time together than apart – which for full-time employees translates to an average of at least 3 days working from the office and up to 2 days from home – for our hybrid roles.

Hybrid work flexibility means people can meet the changing demands of work and home in the most balanced, productive, and healthy way.

#### Our hybrid working model is defined in 3 ways:

*We believe in the importance of impactful collaboration:* There's a certain energy when everyone's in the same room that can heighten idea generation and creative friction needed for problem-solving.

*We embrace flexibility:* Choosing where, when and how to work can vary according to task and team schedules. Flexibility isn't office or online, it means choosing the space that works best for you, your teams and our customers on a case-by-case basis.

*We want to be at our best:* The way we work and our workspaces are designed to support our well-being, offer career advancement opportunities, and enable us to be at our best.

#### Why should you join Philips?

Working at Philips is more than a job. It's a calling to create a healthier society through meaningful work, focused on innovative, customer-first health technology solutions. Help us improve the health and well-being of billions of people, every year. Ultimately creating a career that no one could have planned for. Even you.

#### About Us



#### Embrace the unexpected

Over 125 years ago, Frederik and Gerard Philips started a small light bulb company in Eindhoven. Little did they realize that it would become a global

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