

Home / Job Search / 123592

# Sustainability Management Trainee

Johannesburg, Gauteng

[Apply now](#)
[← Back](#)
[Johannesburg, Gauteng](#) | [Others](#) | [Full - Time](#) | [13-Mar-2022](#)

## KEY JOB ACCOUNTABILITIES:

The key purpose of this role, based at the L'Oréal South Africa HQ in Johannesburg, is to support the Country Sustainability Leader with the implementation of the sustainability strategy and roadmap. This is an opportunity to be part of L'Oréal's sustainability journey, working with multi-disciplinary teams in implementing key actions to make a real positive and sustainable impact.

- Assist with building and managing the L'Oréal for the Future Roadmap
- Work with the Sustainability leader in using a multidisciplinary approach to set clear milestones and managing the roadmap (2022 – 2030)
- Monitor the local sustainability landscape (legislation, consumer trends, innovations, key actors...) to advise the business on relevant threats and opportunities
- Have an in-depth knowledge of all Group sustainability commitments and policies
- Assist with orchestrating roadmap activation and ensure execution excellence
- Assist in establishing and managing the working groups responsible for the different sustainability work-streams identified in the roadmap
- Assist in project managing the working groups
- Coordinate, monitor and prepare reports on the local performance
- Assist in engaging and upskilling all employees on sustainability
- Help to ensure that all employees are informed about the Groups sustainability commitments and policies and help them understand what is expected of them in terms of meeting these commitments
- Roll-out relevant trainings and sustainability related events
- Help build a sustainability tribe with passionate employees to further engage on sustainability
- Assist in external engagement with stakeholders on sustainability
- Assist in identifying and mapping key external sustainability stakeholders to engage such as public authorities, NGOs, associations, ratings agencies, universities, experts, influencers & business partners.
- Build a calendar of events/forums/platforms with opportunities to engage external stakeholders and profile L'Oréal's sustainability efforts.
- Anticipate, contribute and prepare presentations for internal meetings (mainly management meetings) and external stakeholder engagements

- Create and manage SharePoint and libraries of sustainability slides and materials
- Help manage events such as sustainability day and week or other practical local sustainability impact projects
- Prepare monthly EPR report for PROs on L'Oréal's different packaging waste streams
- Raise Purchase Orders for the Sustainability portfolio and upload them in the budget tracker
- Support the sustainability portfolio with ad hoc activities as assigned by Sustainability Leader

## PROFESSIONAL & TECHNICAL COMPETENCIES

Successful candidate will have:

- Evidence of interest and knowledge of sustainability in its broadest sense
- A degree in a relevant discipline
- An interest in project management
- An enthusiastic individual who is keen to learn and has a genuine curiosity
- Able to act independently but also to work and contribute to a team environment
- The ability to work on multiple tasks and understand how to prioritise
- Excellent verbal and written communication skills
- Ability to manage time effectively, respecting deadlines
- A proactive approach to problem solving
- Good interpersonal skills and the ability to engage directly with diverse groups of internal and external stakeholders
- Confident and self-motivated
- Ability and drive to take ownership of projects
- Basic proficiency in MS Word, Teams, Power Point and MS Excel.

## L'ORÉAL COMPETENCIES

- Ambition
- Judgement
- Learning Agility
- Empathy
- Resilience

[Apply now](#)

- **You can apply to up to three jobs within a rolling 30-day window.**
- **You cannot withdraw your application once you applied, so please make sure to choose a job that matches your dreams.**
- **Please visit "Your Application Space" to see the jobs you have already applied to.**
- **Please don't create another account with a different email. If you do so, your account might be merged and your application record will be deleted.**

Share this job:



L'ORÉAL®

[Home](#)
[Expertise](#)
[Locations](#)
[Students](#)
[L'Oréal.com](#)