

## MANAGEMENT ASSISTANT: INTERN (WESTERN CAPE)

📅 2022/08/19

Reference Number

PEP-62

Description

Are you in possession of an N6 Certificate in Admin Management seeking an opportunity to gain 18 months workplace experience in your field of study?

Has it been your aspiration to work for one of South Africa's leading retail companies, PEP, known for its amazing culture, friendliness and innovation?

We have 1 position available for suitably qualified candidates that meet our requirements. This is a highly competitive opportunity and if you are up for this challenge, then we invite you to showcase your passion, curiosity, positive, can do attitude, initiative and willingness to learn & work hard.

In return you will be joining our amazing team of dynamos who are passionate about making it possible for our remarkable customers to look and feel good. Are you a graduate that is seeking an opportunity to gain hands-on experience in your field of study?

Has it been your aspiration to work for one of South Africa's leading retail companies, PEP, known for its amazing culture, friendliness and innovation?

Requirements

- Be in possession of an N6 Certificate in Admin/Office Management
- South African citizen
- Ages 18 - 35
- Computer Literacy (MS Office, Google Suite)
- Excellent Verbal & written communication skills
- Be able to work independently
- Have a willingness to learn
- Self motivated

Work Level

Student/Graduate

Job Type

Contract

Salary

Market Related

Duration

1 - 2 Years

EE Position

No

Location

Western Cape



Apply Now